# Message from the President, CEO



Our principles "Acknowledgment" and "Make customers impressed" always remind us of our mission being cleaning experts for the customers by providing high quality services with appreciation and attain the highest levels of customer satisfaction.

Our practical and valuable know-how and service spirit as cleaning expert broadly supported from big property management companies or building owners for more than 40 years.

We continuously make our best effort to satisfy customers' needs and request, and hopefully all

the people who live or work in the buildings managed by us can have the reassurance on the safety and comfortable life.

To be the best-loved cleaning company, Apollo Build Service Co., Ltd. will keep providing building, customer, environment-friendly services with a spirit of challenge and continuous innovation.



President, CEO

諸岡敏之Toshiyuki Morooka

# Company Profile

# Company name

Apollo Build Service Co., LTD.

## Location

## **Head Office**

2-5-11, Takanodai, Nerima-ku, Tokyo 177-0033 JAPAN FAX:03-5923-7263
Website:http://www.abs30.co.ip

### Kawasaki Sales Office

8-25, Miyamotocho, Kawasaki-ku, Kawasaki-city, Kanagawa 210-0004 JAPAN FAX:044-244-8894

## Chiba Sales Office

4-35-8, Mitsuwadai, Wakaba-ku, Chiba-city, Chiba 264-0032 JAPAN FAX:043-207-6651

# Establishment of the company

Since September 1st, 1971

# Capital Amount

JPY 50 million

## *→*Main Banks

Sumitomo Mitsui Banking Co. Mizuho Bank, Ltd. The Bank of Tokyo-Mitsubishi UFJ, Ltd.

# Executives & Statutory Auditors

Chairman of the Board	Minoru Morooka
Representative Director, President, CEO	Toshiyuki Morooka
Senior Executive Director	Takeyuki Morooka
Director	Masahiko Tanaka
Statutory Auditor	Takeshi Daiwa
Statutory Auditor	Makoto Tokunaga

# →Organization Member

Tokyo Building maintenance Association (a public interest)
Tokyo Security Service Association
Tokyo Chamber of Commerce and Industry (TCC)
Condominium Management Companies Association (CMCA)
Maintenance Fund Protection Organization of CMCA

## Registrations and Licenses

Building Janitoral Service Tokyo 11 cleaning No.536	
Condominium Management ServiceMinister No. (3) 030339	
Tokyo Metropolitan Public Safety Commission No. 00000937	
Drinking Water Tank Cleaning Business Tokyo 63 tank No.903	
Drainpipe Cleaning Business Tokyo 23 drain No.166	
Non-life Insurance Agent ······No.01251746 (Mitsui Sumitomo Insurance)	
General Construction Business (General 7) No.101230	
Temporary Staffing Services ····· General 13-302980	
Privacy Mark	



# ABS covers various fields.

We can respond to various customer needs of office or residential buildings such as building maintenance, building management, janitorial services, and equipment management.

## Major Business Overview

### ■Condominium Management Service

Core Office Work .......To keep financial records of administration fees on behalf of condo association board. Condo Association Board Support ......To support administrative operations of board or general meetings. Controller Operations ......To operate appropriate condominium management as a live-in or commuting caretaker.

### ■ Facility Management Service

Facility Maintenance ......To support the proper facility operation with our professionals and save life cycle cost. Sanitation Management ......To keep a facility hygienic by performing indoor condition measurement, extermination of harmful insects etc. to comply with building related regulations. Building Maintenance ......To make aggressive proposals such as new renovation plan, energy saving program etc. Equipment Management ......To perform reading a meter or visual check of equipments by sending professional staff.

#### ■ Janitorial Service

Periodic Cleaning ......To clean floor with a machine once a month or several times in a year. ▶ Using environment-friendly osmo-ion water. Washing out stains or polishing stone. Washing away stubborn stains by using a private brand detergent. Coating with a special stone protective material. House Cleaning ......To perform regular room cleaning and vacated room restoration to original state. Carpet Cleaning ......To perform machine cleaning which is effective against stains and smell. Window Glass Cleaning ......To clean high windows by using swing stage. Ventilating Fan Cleaning ......To remove grease buildup from kitchen ventilating fan etc.

Air-Conditioning Cleaning ......To clean filter for air-conditioning periodically to keep clean air and better function.

Daily Services ......To clean communal area of facilities daily.

## ■Equipment Management Service

Drainage Pipe Cleaning ......To perform high-pressure drainage pipe washing in the kitchen or the bathroom. Water Storage Tank Cleaning ......To clean and sterilize water storage tank once a year under the Water Supply Act. Exterior Wall Cleaning......To remove spots by carbon dioxide etc. on the exterior wall with specific cleaner. Drainage Tank Cleaning ......To vacuum sludge from the miscellaneous drainage tank and clean tank, or dilute drainage in the tank etc. Planting Management Service ......To provide pruning, extermination of harmful insects, fertilizer management etc. Industrial Waste Disposal ......To collect and dispose of industrial waste. Site Management ······To set up the site which can respond to various types of events. Patrol Equipment Inspection ......To patrol the premises regularly and inspect each equipment with visual and operation check. Elevator Maintenance ......To perform monthly and statutory safety checks of elevator in cooperation with the elevator maintenance company. Fire Protection Check ......To check twice a year by certified staff under the Fire Service Act. Building Equipment Regular Check ......To check once a year by certified staff under the Building Acts. Special Building Regular Check.....To check once in three years by certified staff under the Building Acts. Boiler and Air-Conditioning Check ......To conduct regular operating and performance check by manufacturers.









# ABS business potential has no limits.

We are expanding business field to security business, temporary staffing business, and insurance services.

## ◆Business Overview

### ■Security Business

Remote Monitoring Service ......To remotely monitor water supply and fire protection equipments in cooperate with security companies.

Security Guard Staffing ......To send a security guard to managing building.

#### ■Construction Service

Various Repair Work......To do repair work on a commissioned building from design to construction.

### **■**Emergency Center

## ■Temporary Staffing Service for Building Manager or Cleaner

Building ......To provide agency service related office or residential buildings, condominium, and community facilities.

Building Caretaker Staffing ......To send professional staff to fill a vacancy for a short-term such as janitor or daily cleaner's vacation, or for a medium-to long-term till hiring replacement staff.

Cleaner Staffing ......To accept an order or request by the day before to sending professional cleaner.

Bench strength ······130 or more temporary staffs employed.

Term-----From one day to several months.

Area -----Currently East JAPAN covered such as Tokyo, Kanagawa, Saitama, Chiba.

### ■ Group Company (Apollo Commercial Company)

Agency of Mitsui Sumitomo Insurance ......Non-life insurance such as fire insurance, auto insurance, earth quake insurance, and condominium funding insurance.

Apollo Interior ------Free quotation for Interior renovation or remodeling.

# ♦History of the company

- 1971 Sankeisha Co. established as a building cleaning company
- 1973 Apollo Build Service Co., Ltd. established (Capital JPY one million)
- 1984 Registerd as a building janitorial service company
- 1985 Registerd as a security service company
- 1993 Increased capital to JPY 10 million
- 1995 Registerd as a general construction business company
- 1996 Joined maintenance fund protection organization
- 1997 Opened up Chiba sales office
- 2000 Increased capital to JPY 30 million
- 2002 Registered as a condominium management company
- 2003 Increased capital to JPY 50 million
- 2004 Opened up Kawasaki sales office
- 2007 Registered as a general worker dispatch business company
- 2009 Relocated head office to Takanodai, Nerima, Tokyo
- 2012 Received certificate for PrivacyMark











